

MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 12th JULY 2018

Present:

Councillors:

L Brown (Mayor),	C Collins	A Cooke
R Blackburn	G Jones	K Nicholas
Miss MA Phillips	C Doyle	J Harvey

In attendance: Mrs Suzie Thomas (Town Clerk)
Sinead Henehan (Link Officer)
County Councillor Pearl Llewellyn

50. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

A A Brinn, J Nutting, D Evans, A Carey, L Asman, Rev Peter Jones
No declarations of interest given.

51. QUESTIONS & ANSWER SESSION WITH MEMBERS OF THE PUBLIC (MAX10 MINS)

A member of the public raised various questions with regard to safeguarding policies of Pembroke Town Council.

52. TO SIGN AND CONFIRM THE MINUTES OF MEETING ON 14th JUNE 2018

The minutes of the meeting held on Thursday 14th June 2018 were accepted as an accurate record.

53. MATTERS ARISING FROM THE MINUTES

A) PEMBROKE CORGI DOG SHOW

The Mayor read out numerous feedback which she had received from the Pembroke Corgi Show which was held on 16th June on the Commons. The day had been a great success and suggested to Council that it becomes an Annual event.

B) COMMEMORATIVE BENCH (MIN 17)

The Clerk informed Council that she had received a quotation back from the Civic Trust to replace the commemorative bench at Pembroke Castle, asking would Pembroke Town Council like to contribute towards this cost. Following a discussion it was resolved that they would not be able to donate on this occasion.

C) PERSIMMON HOMES - BUSH HILL WALL

The Clerk informed Council that she had still not received any confirmation from Persimmon Homes of when the weeds would be cut back on the wall of Bush Hill. Following a discussion it was agreed to send a letter to Mr Jeff Fairburn (Chief Executive) to see if action could be taken.

D) RIVER RALLY (TOWN CLERK)

The Clerk reminded Council that the Annual River Rally would be taking place this Saturday, and volunteers were required to help on the day.

54. PLANNING APPLICATIONS RECEIVED

18/0260/PA

Proposal: Variation of Conditions 3 & 4 from Consent 09/1236/PA to allow extended time period for residential development

Site Address: Land South East of Golden Hill Road, Pembroke, SA71 3QE

Following a discussion it was resolved to **object to** the application. Deliverability and viability in respect of housing sites are key components of the planning process.

Inspectors at recent LDP Examinations in Public have emphasized this point in their consideration of the suitability of housing allocations.

Site was first granted planning permission in 2009. Time period for the submission of reserved matters was extended by way of an application in 2013.

There has been no developer uptake of the site since 2009.

Given that the site is unlikely to be developed due to its topography and technical difficulties Town Council would not support the approval of the application.

55. PLANNING APPLICATIONS DETERMINED

17/1303/PA

Conversion of 2 no dwellings into 1 no dwelling, extension to dwelling and landscaping works.

Site Address: Watersedge, 5 Herons Reach, Woodbine Close, Pembroke

Decision: Conditionally approved

The above was noted by council.

56. ACCOUNTS FOR PAYMENT

Set out below is the list of bills for payment and confirmation:

26.	BRIAN JONES	Erection Of Flags	£1224.00
27.	TENBY OBSERVER	Vacancy Ad	£60.00
28.	PITNEY BOWES	Postage	£107.00
29.	WELSH WATER	Water Rates	£508.63
30.	PEMBROKE PACKAGING	Cleaning Materials	£57.80
31.	BLS PROPERTY	Window cleaner	£20.00
32.	CONSORTIUM	Toilet Roll Dispenser	£19.31
33.	JEFF CLOUT	Bouncy Castle Dog Show	£200.00
34.	ARGOS (C/O R. HOWSON)	Dvd Player Town Hall	£29.00
35.	JEWSON	Sealant	£8.54
36.	MONKTON PRIORY	Donation	£125.00
37.	SLCC	Membership	£147.00
38.	PEMBROKE CASTLE TRUST	Stand For Xmas Market	£ 90.00
39.	NEIL THOMAS	Compere DogShow	£150.00
40.	HOME BARGAINS	Baskets For East End Railings (Mrs G Atherton)	£19.96

The above schedule of payments were approved.

57. LICENSING - None

58. CORRESPONDENCE RECEIVED

The correspondence below has been received from Steve Halsall, Chief Executive, Local Democracy and Boundary Commission for Wales

DRAFT PROPOSALS - REVIEW OF ELECTORAL ARRANGEMENTS FOR THE COUNTY OF PEMBROKESHIRE

The Local Democracy and Boundary Commission for Wales have completed the first stage of their review of the electoral arrangements for the County of Pembrokeshire. The Commission is now publishing Draft Proposals. The review is being conducted under Section 29 of the Local Government (Democracy) (Wales) Act 2013. The procedures and methodologies that are followed during the review are detailed in our booklet Electoral Review: Policy and Practice 2016 which is available on the Commission's website at www.ldbc.gov.wales.

The Commission would welcome any comments you may wish to make. These should be sent to me at the above address before 24 September 2018.

The Commission would like to give the widest possible publicity to their Draft Proposals so that they may receive comments and submissions from everyone interested. In anticipation of your co-operation, I enclose two notices for this purpose. Details of the review will be posted on the Commission's website at www.ldbc.gov.wales. It would be helpful if you would also publicise the review on your Council's website.

The Commission are providing notice of the period for representation commencing on 3rd June 2018 and ending on 24 September 2018. After this date the Commission will consider all the evidence and prepare a Final Proposals Report. These will be published and submitted to the Welsh Government, who may give effect to the proposals either as submitted or with modifications.

The above was noted by Council.

59. HMS PEMBROKE

Enclosed letter from Commanding Officer Drewet of HMS Pembroke, giving Pembroke Town Council an update of duties.

The Clerk to write back to the new Commanding Officer HMS Pembroke wishing them every success and look forward to seeing them at a future date.

60. MAYORAL APPOINTMENTS

07/07/2018 Fishguard & Goodwick Civic Service
08/07/2018 Sea Sunday Service Milford Haven
08/07/2018 Sea Sunday Service, Pembroke Dock
11/07/2018 Visit to Holyland Lodge for 100th Birthday
15/07/2018 Neyland Civic Service
21/07/2018 Pembroke River Rally

The above was noted by Council

61. AGENDA ITEMS

62. UPDATE FROM LINK OFFICER (Sinead Henehan)

Sinead Henehan gave Council an update regarding road closures and route for a forthcoming event by extreme sports, which had been identified by police and organizers and as soon as more information was available would come back to Council. She also gave an update with regard to the Section 295 of the Planning Act, to which action could be taken regarding properties, and also update on South Quay, where 3 million had been earmarked for this development. Councillor Harvey expressed that it was important that all plans drawn up should have a public consultation as it was an important public space which had been promised by Councillor Paul Miller.

63. PEMBROKE LIBRARY (TOWN CLERK)

The Clerk enquired with Pembroke Town Council an update of any proposals that was happening with regard to Pembroke Library. Following a discussion it was resolved that Councillors would consult with their wards and come back to the next meeting.

64. ADOPTION OF SAFEGUARDING POLICY AND DBS CHECKS (COUNCILLOR HARVEY)

Councillor Harvey presented Council with a draft Safeguarding Policy, which he proposed that Pembroke Town Council adopt subject to any necessary alterations. Councillor Harvey stated that given the recent conviction of our former Mayor for a number of sexual offences against children I feel it is important to show that the Town Council takes the safeguarding of children, young people and vulnerable adults extremely seriously. He also proposed that all Town Councillors voluntarily submit for a DBS check in order to give the public additional comfort that the Town Council puts safeguarding at the top of its agenda. Following a lengthy discussion and seconded by Councillor Doyle it was resolved to accept the draft safeguarding policy, subject to any necessary changes required, and the Clerk to take advice from PCC and One Voice Wales. Councillor Harvey withdrew the adoption of DBS Checks until the next meeting, when further information can be sought.

65. INDEPENDENT REMUNERATION PANEL FOR WALES - REQUIREMENT

The Clerk presented all Councillors a "Payments to Members" form to be filled in by each councillor in accordance with Section 151 of the Local Government Measure 2011 who must publish their authority area the remuneration received by the members by 30th September 2018.

66. COMPLAINT RECEIVED FROM MEMBER OF PUBLIC (TOWN CLERK)

The Clerk suggested to Council that this matter to be taken in Private & Confidential. Following a proposal by Councillor Clive Collins and seconded by Councillor Brown, this item was taken in P & C, and all press & public was asked to leave.

Mayor