

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 13th FEBRUARY 2020**

Present:

Councillors:

G Jones (Mayor)
L Asman (Deputy Mayor), C Collins, A Brinn
D Evans, J Nutting, R Blackburn, M Phillips, D Bush
J Harvey, K Nicholas, L Brown, A Cooke, J Grimes, A Carey

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)

166. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

No Apologies or Declarations of Interest.

The Mayor welcomed new Councillor Jonathan Grimes of the Monkton Ward to his first meeting.

167. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

The Mayor welcomed members of the public. He then asked if there were any members of the public here to discuss the picture of David Boswell, that they ask their questions after Agenda Item A had been discussed. As prior to this he would be unable to answer any questions until Council as a whole had discussed the matter. An opportunity for the public to ask any questions will be given again at that point, however they still could speak now if so wished.

168. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 16th JANUARY 2020

The minutes of 16th January 2020 were accepted as an accurate record, subject to recording Councillor Collins Declaration of Interest in Accounts for Payment Item 157. They were moved by Councillor Nicholas and seconded by Councillor Cooke

169. MATTERS ARISING FROM THE MINUTES

No Matters arising

170. PLANNING APPLICATIONS RECEIVED

19/1029/PA

Proposal: Erection of two dwellings

Site Address: Plot 15 & 16, Fourth Lane, Pembroke, SA71 5JE

Council would support the application

19/0988/PA**Proposal:** Rear extension & Internal Alterations**Site Address:** 21 Merlins Cross, Lower Lamphey Road, Pembroke, SA71 4AG**Council would support the application****19/1044/PA****Proposal:** Extension to dwelling**Site Address:** Trefusis, Buttermilk Lane, Pembroke, SA71 4TL**Council would support the application subject to sufficient access to the road****171. PLANNING APPLICATIONS DETERMINED****19/0662/PA****Proposal:** New dwelling constructed above garage behind town walls**Site Address:** Land to the rear of 107, Main Street, Pembroke**This is to inform you that the application for the above proposal has been withdrawn. No further action will be taken on this matter.****19/0840/TF****Proposal:** Tree Felling and surgery**Site Address:** Ashleigh, Upper Lamphey Road, Pembroke, SA71 4AT**Decision:** Conditionally Approved**The above was noted by Council****172. LICENSING**

None Received

173. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT**To approve the list of payments**

201	Wages	Week ending 6/1/20	£569.66
202	B Shilke	Window Cleaning	£20.00
203	Consortium	Cleaning Materials	£176.77
204	Consortium	Cellotape, Dispenser, Scissors	£14.72
205	Consortium	Shredder	£259.40
206	Harris Bassett	First Prize – Shop Window	£100.00
207	Jays Sandwich Bar	Second Prize – Shop Window	£75.00
208	The Cutting Room	Third Prize – Shop Window	£50.00
209	Pembroke Blue Plaque	Donation	£100.00
210	Halsted DIY	Keys cut (4)	£14.40
211	Pembrokeshire County C.	Council Tax	£1393.90
212	Total Tech Ltd	Phone/Internet	£66.00
213	Dwr Cymru	Water Rates	£264.26
214	British Gas	Electricity	£451.37
215	Natwest Bank	Bank Charges	£24.78
216	B Jones (Electrical Cont)	Dismantling Christmas Lights	£7182.00

217	Wages	Week ending 13/1/2020	£569.66
218	Wood Finishes Direct	Sadolin PV67 Heavy Duty Varnish	£178.98
219	Total Tech Ltd	Remote Support	£24.00
220	Poundstretcher (Rose)	Tea Bags & Coffee	£11.49
221	Robinson Retail (Jayne)	Tea/Coffee/Biscuits/Squash	£17.19
222	Wages	Week ending 20/1/20	£569.66
223	Jewson	Tile Squeegee & Polyfilla	£37.45
224	Cllr G Jones	Mayor's Allowance	£362.73
225	Plusnet	Internet	£191.78
226	Total Tech Ltd	Telephone/Broadband	£66.00
227/8	Wages	Month ending 27/1/20	£3117.22
229	Jewson	One Coat Stain Block Damp Seal	£49.01
230	Pembroke Packaging & Print	Photocopying Paper	£23.94
231	Consortium	Socket Mop & Mop Head	£18.52
232	Wages	Week ending 3/2/20	£569.66
233	B Shilke	Window Cleaning	£20.00
234	Carmarthenshire C Council	Month ending 31/1/20	£1109.31

The accounts were agreed unanimously and approved by Councillor J Harvey and seconded by Councillor D Evans.

174. CORRESPONDENCE RECEIVED

The following correspondence has been received by Mr Jamie Gurney regarding a local project

Dear Suzie

I would like to introduce myself, My name is Jaimie Gurney, I am currently running a project in the Monkton and Pembroke area, under the guidelines set out by the Surfers against Sewage in their plastic free communities toolkit, the aim is to gain plastic free status for Monkton and Pembroke, by following a checklist to help individuals and businesses to reduce the amount of avoidable single use plastic they use, the check list is surprising fairly simple to follow and something I feel with the correct support easily achievable.

We are all aware of the environmental crisis we are all facing with plastic pollution at an all time high I feel it's time we did something as a community to help do our own bit for the environment.

Part of this criteria is to contact our local councillors to ask if they would be willing to get on board with the project, and ask them to introduce the motion to local governance so they may pass a resolution to support the journey to plastic free community status. I have already been in contact and have support from a number of local Councillors who feel the next step in objective one of our checklist would be to contact yourself to see if we could arrange a time to maybe talk through the project and see the possibility of getting this resolution passed.

I have included a copy of the mission statement sent to me by the surfers against sewage, who have initiated the Plastic Free Communities Project. <https://www.sas.org.uk/plastic-free-communities/>

"We live in a plastic world. It's an extraordinarily useful, versatile, cheap material. It's everywhere and it's a growth industry, with one in every ten barrels of oil now used to create new plastic. But together, we can make sure we kick our addiction to avoidable single-use plastic, and change the system that produces it. We can make sure we don't choke our streets, parks and playgrounds with it. Because if it's on our street today, then it's in our rivers tomorrow, and our beaches and oceans forever. We can make sure each of us understands that we can change this, whoever we are and wherever we live. But we can only do all of this together. That's why we're proud to be part of our Plastic-Free Community. We're part of a community network across the UK that's tackling single-use plastic from our beaches, rivers and green spaces, all the way back to the brands and businesses who create it. We're on a journey to unite our community in the fight against single-use plastics, wherever we find them. It starts here and it starts with us. And if you're still reading this, that means you too. So join us and let's free where we live from single-use, one plastic bottle at a time."

Yours Sincerely

Jaimie Gurney

Following a discussion, Councillor Harvey proposed that they support this in principle seconded by Councillor Carey. Councillor Jones actively supported this offering the Town Hall as a starting and finishing venue for their litter pick which they had already arranged. Miss Gurney who was at the meeting informed Council that she had asked other businesses and local schools for support to enable to get the government to pass motion on reducing the single use of plastic.

175. MAYORAL APPOINTMENTS

30.1. 20 Street Pastors AGM Town Hall 6.30pm GJ attending

The above was noted.

176. AGENDA ITEMS

177. TO DISCUSS THE MAYORAL PORTRAIT (COUNCILLOR JONES)

Councillor Jones proposed that the picture of David Boswell, past mayor who was convicted of historical sex crimes be left down and for future Council to decide in later years as to whether they wish to re hang it, which was seconded by Councillor Brinn

Councillor Harvey said the period of time for the picture to be left down should be at least 100 years and also the pictures of David Boswell on the Town Council Facebook page be removed.

Councillor Jones replied that they had been removed from Facebook on his authority.

Following a long and lengthy discussion, Councillor Nutting then proposed an amendment to the proposal, that the picture be put up but face towards the wall with the name printed only on the reverse.

Councillor Carey seconded this proposal.

A recorded vote was called by Councillors Harvey, Jones, Carey, Blackburn and Brinn.

Councillor Jones then called for a vote on the amended proposal of facing the picture towards the wall with the results as follows:

Councillor Jones - Support

Councillor Asman - Support

Councillor Brinn - Against

Councillor Nutting - Support

Councillor Evans - Support

Councillor Phillips - Support

Councillor Cooke - Support

Councillor Brown - Support

Councillor Nicholas - Support

Councillor Carey - Support

Councillor Grimes - Support

Councillor Bush - Support

Councillor Harvey - Against

Councillor Blackburn - Support

Councillor Collins - Support

Following the above vote it was resolved to place the picture facing the wall.

Councillor Harvey, then tendered his resignation.

Councillor Jones then took questions from the members of the public.

A member of the public then questioned Council of their decision and reiterated that not one of his questions (previously written into council) had not been answered and left the meeting. Another member of the public stated that the message from the street is they were appalled by the way it was handled, the way social media and the press have runaway with it. It has caused distress to victims, and could prevent other victims to come forward.

178. UPDATE FROM COUNTY COUNCILLORS

County Councillors Brinn and Carey gave Council an update on their respective wards. Councillor Rose Blackburn also gave Council an update on the Tudor Trust meeting which had recently taken place, reminding Council that the public consultation would take place on the 25th of this month at the Town Hall between 4pm and 7pm. Following on from that it was proposed by Councillor Evans, and seconded by Councillor Blackburn, that County Councillors in future produce a written report to Council which could be included in the packs sent out. They then would be able to read and digest before the meeting. Both County Councillors present agreed to produce written reports from the next meeting.

179. THE ELECTION OF MAYOR FOR THE YEAR 2020/21

The Mayor asked the Clerk if she had received any candidates in writing wishing to stand for Mayor for Year 2020/21. She had received one nomination from the Deputy Mayor Councillor Linda Asman. Councillor Asman was proposed by Councillor Brinn and seconded by Councillor Blackburn. A vote was then taken by secret ballot. Following the counting of the vote, Councillor Linda Asman was successful.

Councillor Linda Asman accepted the nomination.

180. THE ELECTION OF DEPUTY MAYOR FOR THE YEAR 2020/21

The Mayor asked the Clerk if she had received any candidates in writing wishing to stand for Deputy Mayor for year 2020/21. She had received two nominations one from Councillor Evans, who was proposed by Councillor Blackburn and seconded by Councillor Jones. The other nomination received was from Councillor Jonathan Nutting who was proposed by Councillor Phillips and seconded by Councillor Brinn. A vote was then taken by secret ballot. Following the counting of the vote, Councillor Jonathan Nutting was successful.

Councillor Jonathan Nutting accepted the nomination.

181. TO CONFIRM THE LIST OF DATES FOR COUNCIL MEETINGS AND EVENTS FOR THE YEAR 2020/21 AND AN UNVEILING OF A PLAQUE IN MEMORY OF GEORGE LEWIS AND HANDING OVER OF TOWN CRIER ROLE (CORRESPONDENCE ATTACHED)

The Clerk provided a list of dates for meetings for the forthcoming year, along with activities. Subject to the Dog Show to be confirmed, they were approved and accepted. Councillor Asman informed Council that she did not wish to have a Mayor Making this year, but instead hold a volunteers night later on in the year, to which volunteers of the town be invited along with Mayors of other towns. Following on from this the Clerk suggested to Council that the AGM be moved to Thursday 14th

May instead of 16th May, which was approved by Council. The Clerk to liaise with Mrs. Jeanne Lewis to find a suitable date for the unveiling of the plaque in memory of Mr George Lewis, and to liaise with Councillor Blackburn and Councillor Jones for a date to hold the handing over of the Town Crier Role.

182. TO CONFIRM RAF PRESENTATION AT THE TOWN HALL (COUNCILLOR JONES)

Councillor Jones informed Council that he had been in touch with the RAF and a presentation/talk would take place in the Town Hall on Thursday 16th April at 10.00am. Councillor Jones invited all Councillors to attend and he would also invite local schools.

183. TO REVIEW AND APPROVE FINANCIAL REGULATIONS (CORRESPONDENCE ATTACHED)

The Clerk provided Council with the Financial Regulations. Following a review, Council approved the Financial Regulations.

184. TO REVIEW THE LDP DEPOSIT PLAN AND ARRANGE MEETING TO FORWARD A RESPONSE (COUNCILLOR JONES - CORRESPONDENCE ATTACHED)

Councillor Jones informed Council that Pembrokeshire County Council would be attending the Town Hall on Monday 24th February to give more information regarding the LDP. Council were asked to meet in the Town Hall at 4.30pm to give a collective response, which had to be returned by 11th March 2020.

185. TO REVIEW AND APPROVE FLOWER TENDERS RECEIVED FOR FLOWER BASKETS

The Clerk informed Council that she had received two tenders for the flower baskets this year. Following a discussion it was resolved to accept the lower and local tender from Hill Farm Nurseries.

186. TO APPOINT INTERNAL AUDITOR FOR YEAR 2019/20

They Clerk requested to Council that they appoint Mr Bernard Scourfield to be the internal auditor. Following a discussion it was resolved to appoint Mr Scourfield to complete the internal audit for the financial year 2019/20.

187. TO DISCUSS ADVERTISING IN PEMBROKE TOWN GUIDE 2020

The Clerk enquired with Council as to whether they would like to advertise in the Pembroke Town Guide at a cost of £160.00 for a 2 page spread. Following a discussion it was resolved to advertise in the guide at a cost of £160.00.

188. TO REVIEW AND APPROVE THE LETTING TERMS & CONDITIONS FOR PEMBROKE TOWN HALL (CORRESPONDENCE ATTACHED)

Following a review of the Letting Terms and Conditions for Pembroke Town Hall, subject to one alteration to change item No 24 to include cancelling of a booking in exceptional circumstances, it was resolved to accept the above.

189. GIFT OF WELSH DRAGON TO TOWN HALL

The Clerk informed Council that they had received a gift of a Welsh Dragon from John Goble of Dragon Signs which he suggested could be hung outside on the Town Hall wall. Following a discussion it was resolved for the Clerk to speak to the Planning Department in Pembrokeshire County Council to see what applications would be required.

Mayor