

## MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 18th JANUARY 2019

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### **Present:**

### **Councillors:**

L Brown (Mayor),	D Evans	G Jones	D Bush
R Blackburn	C Collins	K Nicholas	M Phillips
L Asman	J Harvey	A Brinn	

### **In attendance:**

Suzie Thomas (Town Clerk)  
Mrs Jayne Howes (Assistant Town Clerk)  
Sinead Henehan (Link Officer)  
Anthony Maynard (Link Officer)  
Steven Jardine (Pembrokeshire County Council)  
County Councillor Paul Miller (PCC)  
Stephen Thornton (Chamber of Trade)

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A guest speaker Mr Tom Brincombe of Greenlink Interconnector Project was welcomed to the meeting who then went on to explain about the proposed project. He is working on the Greenlink Interconnector Project which is planned to connect the Irish and Welsh electricity transmission networks in 2023. It is proposed that the cable will come ashore at Freshwater West before heading underground to a new converter station close to the existing Pembroke substation. They aim to use a directional drill to install the cable from land above the beach - taking the cable under both the dunes and beach and then out to sea.

**Following a lengthy discussion from Councillors, the Mayor thanked him for the information, and looked forward to the next meeting in a couple of months.**

**Mr Steven Jardine (Pembrokeshire County Council), County Councillor Paul Miller (Cabinet Member PCC) and Mr Stephen Thornton had been invited to the meeting to answer some queries regarding the South Quay Development. Questions put to them were as follows:**

1. Both Pembrokeshire County Council (PCC) and Pembroke Town Council (PTC) will benefit hugely from the South Quay Development, so why did you (PCC) add onto the development site plan, all of the South Quay carpark, the Boathouse and the land on the Mill Bridge where the statue stands? This decision has prompted a great deal of consternation and unrest within Pembroke Town Council. Can you explain your reasons for taking this stance?

**Councillor Miller responded that all of the South Quay outlined was owned by Pembrokeshire County Council. He could categorically state that no building/development would be done on the Mill Bridge where the statue stands. He went on to say that at this**

stage is was an early market engagement to develop interest. By looking at it collectively they would have the freedom to see what ideas could be possible. Councillor Harvey expressed the towns opposition for losing the car park/open space and this should be safeguarded. Councillor Miller made assurances to Town Council that this would be a partnership and any plans would be discussed with the Town Council.

2. Securing the funding from the Welsh Government (TRI) partly hinges on the inclusion of the "Community Hub" (Heritage Centre, Library & TIC), can you confirm PCC's total commitment to this aspect of the project?

**Councillor Miller and Mr Steve Jardine replied that this statement was not entirely correct but could confirm that PCC was committed to the Library and the TIC being part of the Centre.**

3. In his notes following the meeting held on November 22<sup>nd</sup> 2018, Mr Jardine stated that a steering group would be established in order to advise the running of the Development Trust. Can you explain how this group will be set up and what will be its Terms of Reference?

**Mr Stephen Thornton informed Council that the Trust would be set up. This new Centre is looking to be a World Class Centre. A group of Experts would be required and a recruitment process would be put into place and interviewed subject to that process. It would be an independent process of appointing, and would not approach people to be on the Trust but individuals apply for that position subject to their skills.**

4. Can you ensure that PTC are kept fully informed on the progress of the development, not just the Community Hub part of the development but the project as a whole.

**Councillor Miller confirmed that Pembroke Town Council and the local community would be kept informed of the project as a whole.**

## **157. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST**

Rev Peter Jones, J Nutting, A Cooke, C Doyle

Declarations of interest were given from Councillor Collins for accounts for payment and County Councillor Carey, who is on the planning Committee of Pembrokeshire County Council.

## **158. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

A member of the public wanted to make an observation that the Agenda had not been advertised on the outside notice board of the Town Hall or the Website, for today's meeting and had reported this to Simon Hart, MP. The Clerk informed her that the Agenda was on the inside notice board, which was placed across the external doors when the Town Hall was closed. She apologized that it was not on the Website on Monday, but it was there on Tuesday morning.

**159. TO SIGN AND CONFIRM THE MINUTES OF MEETING ON 6th DECEMBER 2018**

The minutes of 6th December 2018 were accepted as an accurate record, subject to change of Minute 150 to record the donation of £25,000 towards the next statue project from the Wales Community Interest Company. They were then moved by Councillor Collins and seconded by Councillor Nicholas.

**160. MATTERS ARISING FROM THE MINUTES**

**a) Civic Trust (Minute 144)**

The Clerk informed Council that she had spoken to Mr Peter Thomas of the Civic Trust regarding his concerns of maintenance around Pembroke. She suggested that he attend the Regeneration Committee at the end of January, to speak of his concerns, as it may be possible to set up a working group. Councillor Evans (Chair of the Regeneration group) had also extended an invitation for him to attend, to which he had accepted.

**b) Safeguarding (Minute 94)**

The Clerk informed Council that the new updated Safeguarding Card had been enclosed in their pack. She also informed them that she had made enquires with a company on two separate occasions, for applying for DBS Checks for staff and councillors who did not hold one, but they had not replied. She informed Council that she had applied for one at the Government website which was straight forward and will forward to all councillors the link so those who did not have one to proceed and then forward their receipt to the office.

**161. PLANNING APPLICATIONS RECEIVED**

**18/0961/PA**

**Site Address:** 1 Bishops Park, Pembroke

**Proposal:** Proposed 2 Storey side extension and single storey rear extension  
Council would support the application

**18/0950/LB**

**Site Address:** 10 Westgate Hill, Pembroke, SA71 4LB

**Proposal:** Addition of 4 No roof lights

Council would **object** to the application due to detrimental effect of the proposal on an important medieval listed building, situated opposite Pembroke Castle and within the heart of the Pembroke Conservation area.

**18/0936/PA**

**Site Address:** 10 Westgate Hill, Pembroke, SA71 4LB

**Proposal:** Addition of 4 No roof lights

Council would **object** to the application due to detrimental effect of the proposal on an important medieval listed building, situated opposite Pembroke Castle and within the heart of the Pembroke Conservation area.

## 162. PLANNING APPLICATIONS DETERMINED

### 18/0510/PA

Cherry Cottage, Mill Back, Pembroke  
Erection of dwelling and creation of new access off highway

**Decision: Conditionally Approved**

### 18/0764/PA

Land adjacent to 9 Littlegates, Holyland Road, Pembroke  
Engineering Operations (partly in retrospect)

**Decision: Conditionally Approved**

### 18/0782/PA

Treclew, Lower Lamphey Road, Pembroke  
Alterations and extension

**Decision: Conditionally Approved**

### 18/0554/PA

Sundale, India Row, Monkton, Pembroke  
Alterations to and change of use of Sundale from dwelling (C3 use class) to a respite care home (C2 use class) and day care facility (D1 use class) (partly in retrospect)

**Decision: Conditionally Approved**

## 163. LICENSING

None

## 164. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

### To approve the list of payments

153	Aldi (Rose)	15m cable reel for Christmas lights	12.99
154	Co-op (Rose)	Coffee	10.00
155	Monddi	Letterheads & Compliment Slips	276.00
156	Lidl (Rose)	Cleaning Materials & Tea/Sugar/ Milk	18.37
157	Poundstretcher (Rose)	Christmas lights for office window	5.99
158	Pembroke Packaging & Print Ltd	A3 Blue paper + red endorsing ink	53.16
159	CEF	Wireless door chime	29.98
160	Halsted DIY	Roller, tray, putty, mask	8.88
161	Griggles Theatre Shop	Santa costume hire	25.00
162	Post Office (Jayne)	Stamps	14.50
163	Robinson Retail (Suzie)	Milk	3.76
164	Pembroke Country Market (Suzie)	Welsh cakes for meeting South Quay Development	2.40
165	Bernie Scourfield	Internal audit	48.00
166	Robinsons (Jayne)	Bulbs and milk	4.26
167	Dalton Howson	Travel expenses - collect Santa outfit and return	20.70
168	Dyfed Alarms Ltd	Intruder Alarm Additions & Replacement	240.00

169	Martin Owens	Refurbished Town Crest	87.90
170	Bernd Schilke	Window cleaning	20.00
171	Pembrokeshire County Council	Black Horse Toilets Quarter 2 and repairs	1241.19
172	Collins Bros	Collection of 3 Xmas trees and erection	232.20
173	Autodromo Ltd	First instalment William Marshall maquette	960.00
174	Touring Pantos	Sleeping Beauty Pantomime	500.00
175	Pembrokeshire County Council	Road closure for Christmas Event 30.11.18	361.08
176	Robinson Retail (Suzie)	Diary and milk	5.78
177	Jaberwocky	Shop window competition First Prize	100.00
178	Jays	Shop window competition Second Prize	75.00
179	That's Nice	Shop window competition Third Prize Joint	25.00
180	Redwing	Shop window competition Third Prize Joint	25.00

The accounts were agreed unanimously and approved by Councillor Nicholas and seconded by Councillor Jones.

## 165. CORRESPONDENCE RECEIVED

The correspondence below has been received from Mrs Sheila Ralph of the Tourist Information Centre

As the Town Council have shown faith in Pembroke Library and Information centre by helping to fund the operating costs I thought I would update you so that you can pass it back to the rest of the councillors.

Our Library customers are delighted that the service will continue and we have in fact set up a "Knit and Natter" group once a week which has been extremely successful and is well attended each time. It is an opportunity for our more elderly single ladies to get together for a coffee and a chat.

We are also holding a Welsh baby rhyme time every week which is also very popular. It is wonderful to still have the service available and this is often shown when there are a lot of customers in here, as they can see just how much it is needed.

As for the Tourist Information Centre Pembroke it is now the flagship of all the TICs in the county, with the greatest range of information available and trained staff. The new Library in Haverfordwest now only has a small Popup TIC which is being manned only part time by volunteers and there is also talk of Tenby TIC being moved to the De Valence again manned by volunteers. With the planned regeneration of our town this can only be a bonus for its future.

I would like to thank you all for your efforts in retaining these services and also this lovely building, the Library customers love it and many of the tourists who come in here make comment on how welcoming it is. So on behalf of everyone here many thanks once again, and we will continue to provide the service to the best of our ability.

## **CHRISTMAS LIGHTS**

The following correspondence has been received from a resident of Hundelton

Town Council

We would just like to say how festive Pembroke looks this year with the Christmas lights. It's a pleasure to drive through Pembroke, it really lifts you at this time of year. Thank you for all your effort.

Councillor Collins also commented that Pembroke should be very proud of the Christmas Lights and in his opinion it was one of the best in the County.

### **166. MAYORAL APPOINTMENTS**

No appointments as at today's date.

**The Above was noted.**

### **167. AGENDA ITEMS**

#### **168. UPDATE FROM LINK OFFICER (SINEAD HENEHAN/ANTHONY MAYNARD)**

There was nothing to report from the Link officers as at today's date.

#### **169. UPDATE OF NASH FINGERPOST/A477 MEETING (COUNCILLOR EVANS)**

Councillor Evans informed Council of the meeting he attended, see minutes below.

## **PEMBROKE TOWN COUNCIL**

### **NASH JUNCTION / A477 MEETING**

**November 30<sup>th</sup>. 2017**

Attendees : Simon Hart MP, Angela Burns AM, Cllr. Tessa Hodgson (PCC), Cllr Dennis Evans (PTC) , Cynthia Ryder and two reps from Cosheston Community Council.

Notes from the meeting compiled by Cllr Hodgson

1. A477 is an important strategic route – a 40mph speed limit was suggested. The road is part of the Trans European Transport Network so a further reduction in speed would be challenged.
2. A roundabout at Nash would be the preferable solution – financial constraints.
3. Improved signage and lighting would improve the situation
4. Central refuges for traffic turning right – this would give a consistent approach along the A477 from Slade Cross to Milton.

5. It was agreed that we need more evidence of accidents especially “near misses”.

ACTIONS :

- (a) AB agreed to arrange “deck based” research back in Cardiff.

Update : Letter from WG stating that the Speed Limit Review would include motorways and the trunk road network and would be completed in 3 to 6 months

Link to Crash map site to obtain location of crashes in the vicinity :

<https://www.crashmap.co.uk/search>

- (b) Partners to use their own social media outlets to encourage people with first-hand experience of near misses to get in touch.

Update : Only moderate feedback obtained regarding near miss situations.

- (c) TH – send letter to WAG Minister Ken Skates informing him of our continued concerns relating to Nash Junction / A477

Update : Letter sent – no response from the Welsh Office

- (d) AB to invite Minister down to witness for himself the road layout.

Update : No response as yet.

- (e) Another collision recorded at Nash Junction yesterday (Wednesday) 2 vehicles involved no serious injuries reported.

I will keep Council informed of any further developments.

#### **170. QUARTERLY BUDGET REVIEW (TOWN CLERK)**

The Clerk had presented to Council a Report of Receipts and Payments along with a Bank Reconciliation. Following a discussion it was resolved to accept the Quarterly Budget Review.

#### **171. TO CONSIDER APPLICATIONS FOR FINANCIAL ASSISTANCE (TOWN CLERK)**

None received.

#### **172. TO CONSIDER THE RAF FREEDOM OF PEMBROKE (COUNCILLOR BRINN)**

Councillor Brinn proposed the following to the meeting:

The catchment area of Pembroke like other areas of Pembrokeshire can claim to have been associated with the Royal Air Force tracing back to when the then Royal Flying Corps in World War One came into existence which then created the Royal Air Force. This year a very special year is being celebrated by the Royal Air Force with RAF 100. I wish to commend to Council to endorse my proposal to bestow upon the Royal Air Force the highest honour a community can give that of Freedom of Entry to Pembroke as we have already done to the Royal Navy, HMS Pembroke and to the British Army, 1st Bn Welsh Guards and recently the 1st Bn The Royal Welsh Regiment.

**Following a discussion it was Resolved for Councillor Brinn to liaise with Pembroke Dock Town Council as to whether they were also giving the**

**Freedom and to bring more information back to the next meeting to see if it would be a joint venture.**

**173. TO CONFIRM THE LIST OF DATES FOR COUNCIL MEETINGS AND EVENTS FOR THE YEAR (TOWN CLERK)**

The Clerk presented Council with a list of Council Meeting dates for the year 2019/20 and also a list of events. Following a discussion it was resolved to accept these, subject to the Dog Show being confirmed to which Councillor Brown was waiting confirmation.

**174. TO DISCUSS PANTOMIME FOR JANUARY 2020 (TOWN CLERK)**

The Clerk informed Council that the Pantomime had taken place on Saturday 5th January 2019, and once again had a great attendance and positive feedback from those who attended. The Clerk had received notice that the Pantomime for next year would be increased slightly in price to £625.00. Following a discussion it was resolved to book the Pantomime, and the Clerk to also enquire with Valero and the Power Station to see if they would like to donate towards the cost.

Mayor .....