

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
COMPLETED BY EMAIL & VIDEO CONFERENCE ON THURSDAY 15th JULY
2021**

**Sent to:
Councillors:**

L Asman (Mayor), J Nutting (Deputy Mayor)
C Collins, A Brinn, G Jones
D Evans, R Blackburn, M Phillips, D Bush
K Nicholas, A Cooke, J Grimes, L Brown, A Carey, A Mortenson

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)

Note from the Clerk.....

This meeting took place by email, plus the following took part in a video conference Councillor Asman, Blackburn, Nutting, Evans, Phillips, Brinn, Bush, Grimes, Cooke, Brown, Mortenson, Nicholas, the Town Clerk and Assistant Town Clerk.

Guest speaker County Councillor Samuel Kurtz MS

The Mayor welcomed County Councillor Samuel Kurtz MS to the meeting and congratulated him on his new post as a Member of the Senedd. He then introduced himself and gave Council information regarding his background and his plans and proposals for the future. Council discussed various concerns with Councillor Kurtz and thanked him for attending the meeting.

19. APOLOGIES FOR ABSENCE/ DECLARATIONS OF INTEREST

Councillors Carey, Jones and Collins

Councillor Brinn declared an interest in Agenda Item Pembroke Michaelmas Fair (Min 31)

**20. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 17th JUNE 2021
2021**

The minutes of the 17th June 2021 were accepted as an accurate record

21. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

None present

22. MATTERS ARISING FROM THE MINUTES

a) Update River Rally

The Clerk informed Council that she was preparing a Risk Assessment for the Rally calculating numbers allowing for social distancing under Covid restrictions. However, the latest update states that restrictions will be lifted on 7th August, the date of the Rally. She had also stated that the car park closure had been applied for and she had also liaised with the builders on site who would not be working on that day and informed Paddle West.

b) Update William Marshal Statue

Councillor Asman informed Council that this has moved on from the last update. However, a slight delay has occurred because MB Fine Arts Cynderwen are not able to fit it into their schedule this year. Fortunately our sculptor, Harriet Addyman, has found another company, Castle Fine Arts Foundry, which has good credentials and can take on the work with completion by October. The foundry is near Oswestry, which will mean added transportation costs, but hopefully we should be able to cover these. They are very efficient and are presently at work making the mould of the statue, spraying first with rubber then, next Tuesday, covering with fibreglass. Wednesday the fibreglass will be split to take away from the sculpture and the mould will be taken to the foundry to begin the casting process.

c) Update George Lewis Plaque

It was decided quite some time ago by Council, that we would commemorate George Lewis with a plaque and rename the Town Hall 'The George Lewis Hall'. Originally an event had been planned to unveil the plaque, which was carved by Mr George Palmer, but Covid intervened and this did not happen.

In consultation with the family, it was decided to go ahead with the placing of the plaque and a photograph taken of it with the Mayor and Town Crier for the local press. It was hoped that the papers would do a spread with a piece about George and photographs.

Councillor Asman then proposed to commemorate George and keep his legacy alive, that Pembroke Town Council hold an annual Art Exhibition each summer with a George Lewis Award for the best painting. Following a discussion it was resolved that this would take place, with the first one starting next year.

Grass cutting/Maintenance

Councillor Asman informed Council that there had been a lot of comments in emails regarding grass cutting and general maintenance around the Ponds. However, Councillor Asman informed Council that she had brought this up in the last meeting and it was resolved by Council for the Mayor to arrange a meeting along with the Clerk and Mr Neil McCarthy of Pembrokeshire County Council to discuss the matter.

This meeting has taken place with both Mr Neil McCarthy and Mr Johnny Sutton and the issues were discussed.

Councillor Asman suggest that there is no point to keep emailing about this and other maintenance issues already raised in Council which were being attended to. Mr Sutton had suggested that any concerns about bins overflowing to email him directly so that he can send someone out immediately.

23. PLANNING APPLICATIONS RECEIVED

21/0215/PA

Proposal: Proposed single storey kitchen and family room

Site Address: 6 Rose Close, Pembroke

Council would support this application

24. PLANNING APPLICATIONS DETERMINED

21/0026/PA

Proposal: Change of use from guest house to residential dwelling house

Site Address: High Noon Guest House, Lower Lamphay Road, Pembroke

Decision: Conditionally Approved

20/1204/PA

Proposal: Retain windows at First and second floor level

Site Address: Upper Floor Apartments, 6-10 Main Street, Pembroke

Decision: Refused

The above was noted by Council

25. LICENSING

None received

26. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

79	Viking (Jayne)	Buffer Floor Pads	£19.07
80	Zoom	Video Communication	£14.39
81	Amazon (Suzie)	Tally Counters (Pack of 6)	£13.99
82	Farm Foods (Rose)	Coffee and milk	£16.09
	Carmarthenshire County		
83	Council	Pension June	£1,502.66
84	Amazon (Suzie)	NHS Key Workers Rainbow Flag	£11.99
85	Amazon (Suzie)	Staples for Staple Gun	£4.81
86	K&K Insurance Services	Extra-large bands	£3.50
		Supply & erect scaffolding to rear	
87	P I Scaffolding Ltd	side	£360.00

88	Hill Farm Nursery	Supply & deliver floral displays	£1070.00
89	Wages	Week ending 5.7.21	£607.52
90	Wages	Week ending 21.6.21	£776.81
90a	Wages	Week ending 28.6.21	£607.52
91	Total Tech	Microsoft 365 1 year	£57.60
92	Total Tech	Line Rental Monthly	£66.00
93	Consortium	Pens and pencils for River Rally	£11.28
94	B&M (Rose)	Disinfectant	£3.98
95	B&M (Rose)	Cleaning Materials	£5.77
96	B&M (Rose)	Teabags	£5.89
	B Jones Electrical Contracting		
97	Ltd	Erection of banner flags	£1,100.00
98	B Shilke	Window Cleaning June	£20.00

The accounts were agreed unanimously.

27. CORRESPONDENCE RECEIVED

The following correspondence has been received from Mrs Judith Williams, Grant Development Officer Paul Sartori Hospice at Home

Dear Mrs Thomas,

I wanted to thank you all at the Pembroke Town Council for the kind donation of £250 which was received at our offices recently. We very much appreciate the support you have given to our organisation and particularly towards the delivery of our hands-on-end of-life nursing care in the Pembroke area.

Paul Sartori Hospice at Home are very grateful for all donations received for general charitable purposes and core services. These donations ensure that we are able to continue to support and provide our free vital end of life services to patients, their families and carers, and to continue to make a difference in our community.

The Corona virus outbreak has placed a great strain on everyone, but for charities like out where we have limited government and NHS support, we are so grateful to have received support from Town Councils during these unprecedented times, This will ensure that we can continue to provide free and "....sustainable service that promote good end -of- life care in Pembroke".

I would be more than happy to acknowledge this funding. Please let me know if you are happy for me to do this.

CORRESPONDENCE FROM ENVIRONMENTAL SERVICES, PEMBROKESHIRE COUNTY COUNCIL

A Cabinet decision on the 15th March to undertake a consultation on proposals around amending the level of provision (including operating and opening arrangements) of Waste and Recycling Centres to provide a service which balances with the needs of the public as far as practicable, the required statutory level of service provision and the budgetary constraints that the service needs to operate within, was launched this week and puts forward potential options for residents to provide feedback.

The Pembrokeshire public is being asked for its views on the future operation of Waste and Recycling Centres (WRCs) in the County.

A public consultation has launched and puts forward potential options for residents to provide feedback.

It follows examination of data that showed at some sites less than 30% of available slots at WRCS are being booked.

And, against a backdrop of ongoing changes to recycling legislation from the Welsh Government and increasing financial pressures, it is now timely to undertake a review of the WRCs.

The consultation and full consultation document can be found here:

<https://haveyoursay.pembrokeshire.gov.uk/>

The Council currently operates six WRCs across the County – Crane Cross, Hermon, Manorowen, St David's, Waterloo and Winsel - one of the highest levels of WRCs provision in Wales.

The current operating costs for the WRCs are more than £1.3m per year.

This cost is not sustainable and mandatory requirements to sites in line with changes to environmental permits will also require about £250,000 of infrastructure costs at five of the six WRC sites.

The consultation provides two options to balance the needs of the public as far as practically possible with the statutory level of service and budgetary constraints.

They are:

Option 1: Reduce the number of WRC sites operated by PCC.

Option 2: To rationalise the opening hours of all WRCs based on data. This could include changes to opening days / hours at WRCs.

The potential savings of a closure of a small WRC would be approximately £45,000 per year while reducing the opening hours by two days per week could provide a cost reduction of about £10,000 per year.

The public's views are also sought on:

- The retention of the WRCs booking system

- The range of materials collected at WRCs across Pembrokeshire – i.e. do all sites need to accept all materials or should some just focus on recycling and reuse options?
- The range of non-domestic materials which incur charges

We have also asked for their own ideas, suggestions and different ways of working so that the services can be retained and made more efficient and effective.

The consultation is now live at <https://haveyoursay.pembrokeshire.gov.uk/> and closes on Monday, 9th August 2021.

If your constituents cannot access the consultation online there are hard copies available at the Call Centre, please call 01437 764551.

The above was noted by Council

28. MAYORAL APPOINTMENTS

8.7.21	Grand opening of Ascona Green Garage	Bush Hill, Pembroke
	Official opening Robinsons One Stop East	
9.7.21	End Square	East End Square, Pembroke

The above was noted by Council

29. AGENDA ITEMS

30. DISABLED PARKING, COMMONS (COUNCILLOR BLACKBURN)

Councillor Blackburn proposed to Council that a meeting should be arranged with Pembrokeshire County Council to discuss the disabled car parking spaces down on the Commons. In her opinion, she thinks that they are situated in the wrong place and too far to walk into town. Following a discussion it was resolved that the Clerk set up a meeting with Mr Marc Owen of Pembrokeshire County Council.

31. PEMBROKE MICHAELMAS FAIR (TOWN CLERK)

The Clerk enquired with Council as to whether or not (subject to restrictions allowing) Pembroke Michaelmas Fair could take place this year in October. Following a lengthy discussion and a vote taking place, it was resolved for the Clerk to set up a meeting with Pembrokeshire County Council and the Showmen's Guild to discuss a way forward.

32. HOLYLAND WOODS (COUNCILLOR BRINN)

Councillor Brinn informed Council of his concerns and complaints he had received regarding Holyland Woods, and the amount of work which needs looking at, especially on the boardwalks. After making enquiries it appears Holyland Woods is leased from the owner to Pembroke 21C Community Association and the lease is ongoing. Therefore, with reference to the condition of issues that have been raised of this area, I wish to discuss how we go forward on this.

Following a discussion it was resolved that the Clerk to write to Pembroke 21C to enquire what is happening with the woods and the maintenance plan in place.

Mayor

