

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 12th APRIL 2018**

Present:

Councillors:

L Brown (Deputy),	C Collins	A Cooke	G Jones
R Blackburn	J Harvey	J Nutting	AA Brinn
Miss MA Phillips	K Nicholas	D Evans	
Mrs L Asman	C Doyle	A Carey	

In attendance: Mrs Suzie Thomas (Town Clerk)
Mrs Mandy John (Assistant Town Clerk)
Rev Roger Jones

Cabinet Member for Finance, Bob Kilmister of Pembrokeshire County Council attended the meeting and informed Council of the budget cuts that had to be made and also the costs involved regarding the Library and Tourist Information Centre in Pembroke. Unfortunately due to the costs involved, unless a plan is made to come up with two thirds of the running costs, PCC will close the Pembroke Library and Tourist Information Centre. Pembrokeshire County Council were looking to reduce the number of buildings that they own which they offer services out of. Pembroke has been placed in a Tier 2 alongside Pembroke Dock as they are located so close together. Following a discussion taking place, Town Council disagreed with placing Pembroke in a Tier Two, with Councillor Nutting stating that joining Pembroke and Pembroke Dock, gave a bigger population than Haverfordwest which was a Tier One. Councillor Harvey stated there was a great strength of feeling opposed to closing the Library and TIC, with Pembroke being a Tourist town, the TIC was a great asset.

289. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

D Boswell (Mayor), Councillor Cooke made a declaration of Interest in Agenda Item D. The Deputy Mayor also read out a letter from Councillor Boswell asking for absence of leave until the July meeting which was granted.

290. QUESTIONS & ANSWER SESSION WITH MEMBERS OF THE PUBLIC (MAX 10 MINS)

No Members of the public were present

291. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 15th MARCH 2018

The minutes of the meeting held on Thursday 15th March 2018 were accepted as an accurate record with one amendment of the Deputy Mayors statement being added to the end of the meeting.

292. MATTERS ARISING FROM THE MINUTES

No matters arising

293. PLANNING APPLICATIONS RECEIVED

17/1191/PA

Outline Planning for 1 dwelling

Address: 45 Freemans Walk, Pembroke, Pembs SA71 4AS

Council would support the application

17/1199/PA

Variation of conditions 2 & 3 (deadline for submission of reserved matters and commencement of development) of permission 14/0965/PA (One dwelling)

Site Address: Site adj to No. 17 (Silverdale) Buttermilk Close, Pembroke

Council would support the application

17/1197/PA

Extension and alterations

Site Address: Windrush, 9 Upper Lamphey Road, Pembroke

Council would support the application

17/1206/PA

Renewal of previous planning approval 12/1024/PA

Site Address: 8 Herons Reach, Woodbine Close, Pembroke, SA71 4PW

Council would object to the application due to loss of important green space which falls in the wildlife corridor and conservation area, and also over saturation of vehicular access

294. PLANNING APPLICATIONS DETERMINED

17/0927/PA

Disabled Extension

21 Merchants Park, Pembroke, SA71 4HD

The above was noted by council.

295. ACCOUNTS FOR PAYMENT

Set out below is the list of bills for payment and confirmation:

169. ENGLISH WOODLANDS	TREES ETC FOR PARK AREA	£339.87
170. TENBY OBSERVER	ADVERTISING CHRISTMAS LIGHTS TENDER	£84.00
171. HALSTED	DIY ITEMS	£14.40
172. IESTYN NEVATTE	DONATION	£50.00
173. PCC	ANNUAL LICENCE RENEWAL	£180.00
174. PEM PACKAGING	PHOTOCOPYING PAPER	£42.07
175. OCON	GOODS/SERVICING	£111.60
176. CARM.C.C	PENSIONS	£892.38
177. PEMBROKE MALE VOICE CHOIR	DONATION	£175.00
178. STREET PASTORS	DONATION	£175.00
179. MISS BARNIKEL	DONATION	£50.00

The above schedule of payments were approved.

296. LICENSING
None

297. CORRESPONDENCE RECEIVED
PEMBROKE AND DISTRICT MALE VOICE CHOIR

The following correspondence has been received from Phil Lloyd, Secretary of the above.

I refer to your recent letter containing a cheque for £175.00 towards our costs for new uniforms.

We are extremely grateful to the Town Council and would be pleased if you thank them on our behalf for their generosity.

The above was noted by Council

298. MAYORAL APPOINTMENTS

Annual Good Guiding Presentation 25/3/18 @ 3pm @ Haverfordwest Pavilion

The above was noted by Council

299. AGENDA ITEMS

300. UPDATE FROM LINK OFFICER (MR MARK ELLIOT)

Mr Mark Elliot was present at the meeting and informed Council that this would be his last meeting, as he was retiring from Pembrokeshire County Council at the end of the month. Council thanked Mark for his help and advice as his role as Link Officer for the past two years and wished him well in his future plans.

301. WORLD WAR ONE COMMEMORATION (COUNCILLOR ASMAN)

Councillor Asman informed Council of the various plans that were taking place for this year's commemoration of World War One. Following on from a discussion it was resolved to set up a committee, involving outside bodies also to work to make this year a memorable event. Councillor Asman, Doyle, Jones and Brown would sit on this committee with Councillor Asman to set a date for the meeting.

302. TO DISCUSS ARRANGEMENTS FOR THIS YEAR'S MAYOR MAKING (TOWN CLERK)

The Clerk enquired with Council as to whether this year the Mayor Making could take place in the Council Chamber rather than the Court Room due to smaller numbers and a slight change of service for this year. Following a discussion it was **resolved** for this year only the Mayor Making take place in the Chamber.

303. TO DISCUSS AND APPOINT CATERS FOR THIS YEAR'S MAYOR MAKING (TOWN CLERK)

The Clerk read out quotations received for catering at this year's Mayor making. Following a discussion it was resolved to go with the cheapest quotation at £15.00 per head.

304. NEW DATA PROTECTION REGULATIONS (COUNCILLOR EVANS)

Councillor Evans informed Council of the new GDPR rules and regulations which will come into force on 25th May 2018 with the repeal of the current Data Protection Act 1998. Following a discussion, it was resolved for the Clerk to speak to Pembrokeshire County Council to see if advice can be obtained and a meeting set up with Councillor Nicholas and Evans to attend.

305. TO DISCUSS TEMPORARY CLEANER POSITION, TOWN HALL (TOWN CLERK)

The Clerk informed Council that the deadline of receiving applications for the above position was now closed, and whilst she had sent out many applications, had received 7 full packs returned. She enquired with Council could one Councillor from the personnel committee sit on the interview panel along with the Clerk. Following a discussion it was resolved that Councillor Evans sit on the interview panel and the Clerk to arrange the interviews.

306. TO DISCUSS THE WREATHS AT PEMBROKE CENOTAPH (COUNCILLOR COLLINS)

Councillor Collins informed Council that following on from a recent meeting of the Trustees of Pembroke Castle, they have received numerous complaints of the poppy wreaths blowing down the street after remembrance. Pembroke Castle Trustees suggested that a wire be placed alongside the bottom of the shop facing wall to place the wreaths after the service, where hopefully the wind would not catch them. Councillor Collins went on to say whilst this was not Pembroke Castles responsibility and the British Legion arrange the service along with the Town Council, the castle are prepared to install this wire. Following a discussion it was resolved that Pembroke Town Council would be happy to place the Wreaths against the wall after the service.

307. LIBRARY PROPOSALS (COUNCILLOR CAREY)

Councillor Carey proposed to Council, following on from the information they had received at the start of the meeting to arrange a meeting of the Library subcommittee as soon as possible. Following a discussion it was **resolved** that the committee meet on Monday 16th April at 6.30pm at the Town Hall.

308. TO APPOINT 2 COUNCILLORS TO REPRESENT COUNCIL WITH ONE VOICE WALES

The Clerk read out a letter which she had received from One Voice Wales requesting two members from Pembroke Town Council to represent them at quarterly meetings. Following a discussion it was **resolved** that Councillor Blackburn and Councillor Evans take up this role.

Mayor