

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 16th MAY 2019**

Present:

Councillors:

G Jones (Mayor)
L Asman (Deputy Mayor), R Blackburn, M Phillips,
A Cooke, D Evans, J Nutting, K Nicholas. J Harvey, C Collins

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)

Mr Tom Brinicombe from the Greenlink Interconnector Project gave Council an update of the project which is planned to connect the Irish and Welsh electricity transmission networks in 2023. Concerns were discussed of bringing the large transformers through the Town. Mr Brinicombe said this would be done overnight to minimise the impact on the High Street. Other concerns were raised of vehicles speed, and a traffic management programme to be in place. Disruption to Freshwater Beach and its sand dunes was also discussed and Mr Brinicombe presented Council with detailed maps of the directional drill underneath the dune, along the fields up by the Cenotaph. Another public consultation would take place at the end of June in Pembroke Dock, Pembroke, Hundelton and Angle. Councillor Nutting enquired what benefit the community would gain and enquired about possible funding that may be available. The Clerk to liaise with Mr Brinicombe after he has made some enquires.

6. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Cllr's, A Brinn, A Carey, D Bush, C Doyle, L Brown. Councillor Nicholas & Councillor Evans declared an interest in Agenda Item "Pembroke Rugby Club Promotion"

7. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

No members of the public submitted any questions.

8. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 11th APRIL & 11TH MAY 2019

The minutes of 11th April & 11th May 2019 were accepted as an accurate record, and were moved by Councillor Evans and seconded by Councillor Blackburn.

9. MATTERS ARISING FROM THE MINUTES

A) Boathouse, South Quay (Minute 218)

The Clerk informed Council that she was still waiting for the revised Lease from Pembrokeshire County Council. Councillor Harvey said he would make some enquiries on behalf of the Council.

B) Pembroke Railway Bridge (Councillor Phillips)

Councillor Phillips informed Council that she had a meeting with John Price of Pembrokeshire County Council and the Engineer from Network Rail on Monday morning.

C) Licensing applications (Update received from link officer below)

Below information received back from Sinead Henehan

I've spoken with licensing in relation to the notification process for applications. They have explained that unlike planning applications, the Town Council is not a statutory consultee for licensing applications, hence why you do not receive notifications and PCC are not obliged to provide them. However, all license applications are publicised in three ways;

1. On the PCC website
2. Via public notice on the premise / proposed premise
3. The applicant must publicise the proposed intention in a local newspaper

PCC Licensing Sub Committee meet monthly if required. From discussions in our meeting last week, it may be beneficial to the Town Council to agree how they want to address licensing applications to ensure Council when appropriate can consistently feed into the consultation and decision making processes.

D) Polling Stations (update received from link officer)

In relation to the query as to whether the number of polling stations in Pembroke could be reduced, here's a very comprehensive reply from Sian Walters, PCC Elections Unit.
(Attached)

E) Armed Forces Day (Town Clerk)

The Clerk reminded Council that Armed Forces Day this year would take place in Pembroke Dock on Saturday 29th June 2019 at the Heritage Centre.

10. PLANNING APPLICATIONS RECEIVED

18/1280/PA

Proposal: Pair of Semi Detached Bungalows including Access Road improvements.
Site Address: Land opposite No 5 Woodside Grove, Pembroke

Council would **object** to the application due to over development, and also the applicant neither owns or controls the land within the identified application boundary (certificate D). As said the road improvements proposed are incapable of implementation without the consent of the landowner(s) who the applicant states are unknown

18/1369/PA

Proposal: Erection of an access ramp and installation of a platform stair lift to facilitate wheelchair access to apartments (Partly in retrospect)

Site Address: Rocky Park Apartments, 1-6 Pembroke, SA71 4N
Council would **support** the application

11. PLANNING APPLICATIONS DETERMINED

18/1183/PA

Proposal: Alterations and extensions to dwelling

Site Address: Greenlands, Merlins Cross, Lower Lamphey Road, Pembroke

Decision: Conditionally Approved

18/1161/PA

Proposal: Single storey extension

Site Address: 23 Poyers Avenue, Pembroke, SA71 4HB

Decision: Conditionally Approved.

The above was noted by Council

12. LICENSING

None

13. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

To approve the list of payments

1.	Zurich	Insurance	£6230.09	Bacs
2.	Pembroke Castle	First Aid Course	£ 324.00	Bacs
3.	Tesco (Suzie)	Frames Civic Awards	£ 15.00	Bacs
4.	Scribe	Annual Software Licence	£ 462.00	Bacs
5.	Asda (Rose)	Drinks & Coffee Civic Awards	£ 51.02	Bacs
6.	Timpson (Suzie)	Engraving for Awards	£ 13.95	Bacs
7.	Robinson (Jayne)	Milk	£ 4.34	Bacs
8.	Post Office (Jayne)	Invites to Germany & Malta	£ 2.70	Bacs
9.	Cannon Hygiene	Sanitary Disposal Unit	£ 101.90	Bacs
10.	Tesco (Rose)	Laminated Pouches	£ 10.50	Bacs
11.	Pembroke Packaging	Stationery	£ 126.01	8981
12.	Pembrokeshire CC	Elections Costs	£ 5888.95	8982
13.	B & M (Rose)	Tippex, Blue Tack, Pritt	£ 8.84	Bacs
14.	Gardens Dream (Suzie)	Weedkiller	£ 109.98	Bacs
15.	Amazon (Suzie)	Placecards	£ 5.99	Bacs
16.	Adrian James (Cooke)	Frame	£ 34.27	Bacs
17.	Pembroke Packaging	Toilet Roll & Notebooks	£ 82.93	Bacs
18.	Berndt Shilke	Window Cleaning	£ 20.00	Bacs
19.	Tesco (Suzie)	Drinks Mayor Making	£ 102.50	Bacs
20.	Deborah Wilcox	Flowers	£ 45.00	8984

The accounts were agreed unanimously and approved by Councillor Collins and seconded by Councillor Evans.

14. **CORRESPONDENCE RECEIVED**

The following correspondence has been received from Sandra Dade (Charity Manager) of Paul Sartori Hospice at Home

Dear Mrs Thomas & All at Pembroke Town Council

We write to express our sincere gratitude for the kind donation of £200. It is very much appreciated.

The Paul Sartori Foundation is Pembrokeshire's only Hospice at Home charity providing hands on care and equipment loan directly into the homes of people living in the later stages of a life limiting illness.

Many of the people using these services will be facing one of the most difficult times in their lives. The aim of our charity is to enable people to die at home, maintaining their independence, free from pain, with the dignity they deserve and surrounded by those they hold most dear, if that is their choice.

Your donation is very important to us and will contribute towards providing services

- Home Nursing
- Clinical Nurse Specialist
- Physiotherapy
- Equipment Loan
- Complementary Therapies
- Counselling
- Bereavement Support

It is through the generosity of people like yourselves that we can continue to provide these much needed services to the people of Pembrokeshire for free. If you are a tax payer your donation could earn the charity an extra 25% by completing and returning the attached Gift Aid Form.

This quote illustrates how your support helps others

"These wonderful people moved in to my father's home for the last 56 days of his life. They treated him with kindness, dignity and compassion. Day and night they supported me and allowed me to step back from my carer role and be a daughter again".

The following Correspondence has been received from Mr Jonathan Beharrell

Dear Mrs Thomas with Members of Council

Whilst attaching this official receipt from Cariad in appreciation of the generous support given by Pembroke Town Council, I would personally and wholeheartedly

thank you all, Ladies and Gentlemen of Council, for consistently and unanimously voting to support this life-saving initiative for the benefit of our citizens and of visitors.

We are now prepared to respond effectively and in the strength of Almighty God to avert tragedy, either here or wherever we may be a visitor ourselves.

Again, I am with Angela my wife, most grateful for you all.

The above was noted by Council

15. MAYORAL APPOINTMENTS

03.05.19	De Valance	Mayor Making	Linda Asman
07.05.19	Hereford	May Fair Opening	Gareth Jones
08.05.19	Flower Arrangement Society		Linda Brown

The above was noted.

16. AGENDA ITEMS

17. UPDATE FROM LINK OFFICER (SINEAD HENEHAN/ANTHONY MAYNARD)

As informed from last meeting, the Link Officer Scheme has now finished, and officers would not be attending.

18. TO DISCUSS THE PAVEMENTS IN MAIN STREET, PEMBROKE (COUNCILLOR NICHOLAS)

Councillor Nicholas informed Council that in his opinion the pavements in Pembroke Main Street were in a bad state of repair. Many needed replacing as they were uneven and cracked, and in many places, dangerous as trip hazards. Following a discussion it was resolved for the Clerk to write to Pembrokeshire County Council and arrange a site visit with an officer and Councillor Nicholas to see what could be done to improve the pavements.

19. TO DISCUSS THE ERECTION OF THE SUMMER BANNERS AND NEW BANNERS FOR OUTSIDE THE TOWN HALL (COUNCILLOR BLACKBURN)

Councillor Blackburn informed Council that the group of volunteers who made the banners for Pembroke had nearly completed them, and was asking for Council's agreement for them to be erected at the start of June. Following a discussion it was resolved that the Banners be erected at a cost of £1800.00 plus vat. She also enquired with Council that the Banners outside the Town Hall which advertised the Murals and the Museum were looking tired and shabby and to order 2 new banners would cost £214.00. Again it was resolved to order the banners for outside the Town Hall.

20. TO RECEIVE AN UPDATE OF THE WILLIAM MARSHAL STATUE (COUNCILLOR ASMAN)

Councillor Asman informed Council that following on from the public consultation and taking various advice onboard, the Maquette had now been completed. Permission had been sought from the Trustees of Pembroke Castle to place the life size statue at the triangular piece of ground at the bottom of the Castle at Westgate Hill. Following on from a discussion of the Trustees a meeting took place with Jon Williams (Manager) of the Castle regarding the said statue, which comments were made of William Marshal holding the scroll up in the air. It was suggested by them that the scroll should be placed against his chest and not upright. It was then suggested to set up a meeting with one of the Trustees, Mr Williams and Councillor Asman along with the sculptor Mrs Harriet Adyman to try and come to some sort of compromise. The Clerk was also asked to contact PCC to see if they had any objections of the statue being placed at the proposed site. The Clerk also informed the meeting that Pembroke Town Council would have to undertake the insuring of the statue including any public liability. Councillor Asman also informed the Council that she had been invited to attend the William Marshal Festival at Pembroke Castle to promote the statue.

21. TO REVIEW AND APPROVE THE INTERNAL AUDIT (TOWN CLERK- INTERNAL REPORT ENCLOSED) AND TO REVIEW & APPROVE THE ANNUAL RETURN FOR THE YEAR ENDING 31/03/19

The Clerk had provided Council with the Internal Audit from Mr Bernard Scourfield. Following a discussion and review it was resolved to approve the internal audit. The Clerk then provided the Annual Return for the year ending 31.03.19 which after review was also approved.

22. TO HAVE AN UPDATE OF THE MILL POND MEETING (COUNCILLOR PHILLIPS/BROWN)

This was postponed until the next meeting

23. PEMBROKE RUGBY CLUB MONKTON SWIFTS FOOTBALL CLUB PROMOTION (COUNCILLOR EVANS)

Councillor Evans informed Council that Pembroke Rugby Football Club had recently achieved the following

1. First XV gained promotion to Division 1 West - second year in succession that they have been promoted.
2. Second XV - played 16 matches - winning two trophies - The Palmer Cup and the Willington Slate.
3. Youth XV reached two Cup semi-finals and went into the U18 Griffiths Cup Final.
4. The U16s / U15s / U13s / U12s all reached their County semi-finals with the U12s and U13s progressing into the finals.

5. Women's Rugby - the Panthers was formed and have won a number of games against more experienced opposition.

At the other end of Town

Monkton Swifts Football Club

The Swifts won the Manderwood Pembrokeshire league Division 1 - and this is the first time they have won the Division title since the 2006 / 2007 season.

Both Clubs are a credit to the Town and I would like to propose that we send letters to the Chairs of both Clubs congratulating them on their success and to wish them well for the forthcoming season. It was agreed unanimously to send a letter of congratulations to both Clubs.

Mayor

