

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 10th AUGUST 2017**

Present:

Councillors:

D Boswell (Mayor)

J Harvey

Miss MA Phillips

Mrs R Blackburn

C Collins

K Nicholas

J Nutting

A Cooke

G Jones

D Evans

In attendance: Mrs Suzie Thomas (Town Clerk)
Mrs Mandy John (Assistant Town Clerk)
Reverend Roger Jones
Mr Mark Elliot (Link Officer, Pembrokeshire County Council)

Elizabeth Gossage gave information to Council regarding an application the Tanyard was submitting alongside Planed called Postcards, podcasts Heritage and Culture to Drive skills and Innovation to which they were looking for Pembroke Town Councils support in principal. The application was required to be submitted by 14th August and were looking to support as stakeholders or partners. The project proposal was to create work for young people through experience and jobs that were sustainable through Heritage and where they could gain vocational skills in the heritage sector and to promote the digital aspect which would include web programming, films etc providing skills who are offay with technology and hopefully bring more tourists in.

90. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Councillor Aden Brinn, Councillor Carey, Councillor Brown, Councillor Doyle, Councillor Asman. Two declarations of interest was given from Councillor Nicholas and Councillor Collins

91. QUESTIONS & ANSWER SESSION WITH MEMBERS OF THE PUBLIC (MAX 10 MINS)

Lyn Edwards informed council of the Dyfed Response Pastors which could be called upon by the emergency services in time of crisis in the UK and Ireland. Fourteen Street Pastors were called up to the fire in Grenfell.

92. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 13THJULY 2017

The minutes of the meeting held on Thursday 13th July 2017 were accepted as an accurate record.

93. MATTERS ARISING FROM THE MINUTES(for information only)

94. UNDERWRITING OF CHRISTMAS MARKET 2018 (MIN 88)

The Clerk informed Council that she had received a written request from Mr Jon Williams of Pembroke Castle for Pembroke Town Council to underwrite this year's Christmas Market up the value of £2000.00. Following a discussion it was resolved to underwrite this year's Market.

95. RIVER RALLY EXPENDITURE (MIN 86)

The Clerk informed Council that she could not hire the original marquee she had quoted for so as per confirmation from Councillors through email it was decided due to the expense not to hire a marquee

96. ST MICHAELS CHURCH HALL (MIN 8, ITEM 1)

The Clerk produced a copy of the Capitals Receipt Programme from Mr Barry Cooke, Head of Property, Pembrokeshire County Council. He also sent correspondence stating that in the last for years (since he joined PCC) he cannot recall any properties where the respective town council wished to purchase that was sold to another party, save for a situation where a town council (not directly but through a specific interest groups that it established) expressed interest in acquiring a property but terms were agreed with a developer instead, albeit that the deal has since fallen through. The town Council (interest group) is still expressing interest and will have to submit its proposals along with other interested parties as part of the current marketing exercise.

97. CONSERVATION & CHARACTER APPRAISAL (MIN 85)

The Clerk informed the meeting that the Conservation & Character appraisal comments/recommendations had been sent off.

98. LICENSING

None

99. PLANNING APPLICATIONS RECEIVED

17/0271/PA	
Mrs Richards	Cherry Cottage
Cherry Cottage	1 Mill Back
1 Mill Back, Monkton	Monkton, Pembroke
Erection of a dwelling	

Council resolved to object to the application, due to poor access and highway visibility, over development on a small plot/narrow lane, and not enough adequate space for vehicles to manoeuvre.

17/0394/PA	
The Co-operative	Main Street
	Pembroke
Installation of external plant within fenced enclosure to service air conditioning and chilled cabinets within fenced enclosure.	

Council resolved to support the application, subject to the noise level being at an acceptable level.

100. PLANNING APPLICATIONS DETERMINED

17/0206/PA

Proposed 2 storey extension - 47 St Michaels Road, Pembroke

Decision: Granted

The above was noted by Council.

101. ACCOUNTS FOR PAYMENT

Schedule of payments to be approved:

57.	JEWSON	Paint	£49.75
58.	HALSTADS	DIY Items	£33.25
59.	PEM PACK LTD	Toilet Rolls & Hand soap	£30.45
60.	PEM PACK LTD	A3 photocopying paper	£25.20
61.	SCRIBE	Scribe Licence	£462.00
62.	TOWN WALL TRUST	Donation	£5000.00
63.	PEM CASTLE	Xmas market	£2000.00
64.	Superstar Parties	Deposit for Mascots (RR)	£130.00
65.	Suzie Thomas	SLCC Fees	£149.00
66.	Suzie Thomas	Photo frames (Gild of freemen)	£29.80
67.	K & K Insurance	Office Diaries	£9.35

The above schedule of payments were approved.

102. LICENSING

None

103. CORRESPONDENCE RECEIVED

WELSH GOVERNMENT NEWS

Following on from a White Paper earlier this year, the Cabinet Secretary has also announced details of a Local Government Bill that would see mandatory regional working between Wales' 22 councils on areas such as economic development, strategic land use planning and strategic transport.

These services will all be undertaken in three large regions: North Wales, Central and South West Wales and South East Wales. There will be scope for sub-regional working as part of these larger groupings.

Councils would also be required to work regionally on other services like education improvement, social services, additional learning needs and other aspects of land-use planning but have more flexibility on the footprint in which they work together.

Certain specific functions would have to be undertaken regionally, for example, social services being aligned with the local health board boundaries.

Joint Governance Committees, comprising elected members of each constituent local authority, would be set up for each of the 3 regional areas and would oversee the services.

As part of a new, more transparent relationship between people and their councils, it will also become mandatory for local authorities to broadcast their meetings.

In addition to the above there will also be a root and branch review of town and community councils. The evidence-based review will be conducted by a panel chaired by former Assembly Members, Gwenda Thomas and Rhodri Glyn-Thomas. The review will consider what needs to change so that the most local level of government works well and delivers results. The review is expected to start this summer and will take a year.

104. REVIEW OF THE ELECTORAL ARRANGEMENTS FOR THE COUNTY OF PEMBROKESHIRE

The following correspondence has been received from Steve Halsal (Chief Executive) of the Local Democracy and Boundary Commission for Wales

I am writing to inform you that the Local Democracy and Boundary Commission for Wales are to review the electoral arrangements for the County of Pembrokeshire with a view to considering and formulating proposals for future arrangements.

Please find enclosed a copy of my recent letter to the Chief Executive of Pembrokeshire County Council for your information.

The Commission would welcome any comments which you may wish to make. The 12 weeks consultation period begins on the 31 July 2017 and closes on 22 October 2017, and any representations should be sent to me at the above address. I have also written to those on the attached list.

The Commission will carefully consider any representations made to them before they prepare their Draft Proposals.

The above was agreed to put as a separate agenda item for the next meeting.

105. TEMPORARY ROAD CLOSURES

The following correspondence has been received from Kelly Morris, Pembrokeshire County Council.

Re: Temporary Road Closure

I attach for your information a copy of the public notice and location plan relating to the above mentioned closures.

Access for emergency service vehicles will be maintained where practicable. (Note – due to the nature of certain types of work e.g. deep excavations, dangerous structures etc. it is not always possible to allow unrestricted access along the full length of road. If this is not within your area, please disregard.

Apologies for any inconvenience caused.

The above was noted by Council

106. TRANSFORMING MENTAL HEALTH SERVICES

The journey to recovery. Help us to connect adult mental health services with local people.

Attached consultation questions to be completed and returned by 15 September 2017.

The above was noted by Council and the Clerk informed the meeting that the consultation questions could be collected from her office.

107. MAYORAL APPOINTMENTS

2nd August - Lamphey Show

6th August - Wings over Carew

4th - 7th August - Twinning Visit from Bergen

The above was noted by Council

108. AGENDA ITEMS

109. UPDATE FROM LINK OFFICER (MR MARTIN WHITE/MR MARK ELLIOTT)

110. UPDATE RE CASTLEMARTIN (COUNCILLOR BOSWELL)

Councillor Boswell informed Council that he had been out to Castlemartin to lay flowers in memory of those who lost their lives in the terrible accident down at the Camp. He then gave council an update on how the soldiers who survived were progressing.

111. VOLUNTEERS FOR RIVER RALLY (COUNCILLOR NICHOLAS)

Councillor Nicholas reminded Council that the River Rally was to take place this Saturday and requested volunteers to help with the setting up and clearing away on the day.

112. INTRODUCTION TO THE PLANNING SYSTEM (COUNCILLOR HARVEY)

Councillor Harvey gave Council a power point presentation to an introduction of the planning system.

113. UPDATE ON WEBSITE (TOWN CLERK)

The Clerk informed Council that she had received two quotes for the update of the website and suggested that a meeting now take place with Councillors with each candidate giving a presentation. A meeting to be arranged with the Clerk and inform Council.

114. FREEDOM OF PEMBROKE (COUNCILLOR BOSWELL)

Councillor Boswell informed the Council he had a meeting with the Major of the 1st Battalion of the Welsh Guards and also the Police and gave an update of what was to happen on the day.

115. OLD SIGNS OF PEMBROKE (COUNCILLOR PHILLIPS)

Councillor Phillips suggested to Council that a sign be placed at the lane beside the old Argents Yard on South Road which was formally known as Black Ashes. Following a discussion it was resolved for the Clerk to get a quotation for the sign.

116. CHRISTMAS OPENING HOURS & CHRISTMAS MEAL (TOWN CLERK)

The Clerk suggested to Council that the Town Hall close for business on 22nd December 2017 and re-open on the 3rd January 2018. She also suggested to having a joint Christmas Dinner this year along with Pembroke Dock Town Councillors. Following a discussion it was resolved to agree the opening hours and

117. PERSONALISED LAPEL BADGES (COUNCILLOR BOSWELL)

Councillor Boswell informed the meeting that he had enquired with a supplier where you could purchase Past Mayor Lapel Badges at a cost of approximated

£30 to each Councillor. Following a discussion it was agreed for the Clerk to get a sample badge through first to see the quality.

118. BOOKING OF BAND FOR OPENING OF FAIR (TOWN CLERK)

The Clerk informed the meeting that she had met with the Showmen's Guild to discuss this year's fair and the booking of a Band to open the fair was discussed. The guild had requested that as per last year, would Pembroke Town Council agree to pay for half of the cost of the Band, Samba Doc for the opening parade. Following a discussion and a vote taking place it was agreed that Pembroke Town Council would pay half the cost of the Band.

119. UPDATE FROM COUNTY COUNCILLORS

County Councillor Boswell gave the meeting an update of his work over at County Hall. Councillor Brinn and Carey are to give updates at the next meeting in September.

Mayor

