

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 15th MARCH 2018**

Present:

Councillors:

L Brown (Deputy),	C Collins	A Cooke
R Blackburn	J Harvey	J Nutting
Miss MA Phillips	K Nicholas	D Evans
Mrs L Asman	C Doyle	A Carey

In attendance: Mrs Suzie Thomas (Town Clerk)
Mrs Mandy John (Assistant Town Clerk)
Rev Roger Jones

Mr Stephen Thornton (Chairman of the Steering Group of the Henry Tudor Centre) gave Council a briefing on the last meeting attended over County Hall. He suggested to Council that time is pressing and would like to discuss the master plan and work together and talk/ open dialogue with Pembrokeshire County Council.

Proposed by Councillor Blackburn and seconded by Councillor Nicholas that Mr Thornton have authority to begin dialogue with PCC.

266. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

D Boswell (Mayor), A Brinn, G Jones. Councillor Evans & Collins made a declaration of Interest in Applications for Financial Assistance.

267. QUESTIONS & ANSWER SESSION WITH MEMBERS OF THE PUBLIC (MAX 10 MINS)

A member of the public informed Council of the disgrace the way the land had been left at the Building site of Riverside Close, Woodbine Terrace. The land formed part of the Wildlife Corridor, and also had great concerns about the trees that were being cut down. She also informed Council that packs had been issued to the Town Hall from the Street Pastors to give out to those who were sleeping rough, if needed.

268. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 15th FEBRUARY 2018

The minutes of the meeting held on Thursday 15th February 2018 were accepted as an accurate record.

269. MATTERS ARISING FROM THE MINUTES

a) Pembroke North Play Area (Min 263)

Councillor Harvey, Asman and Blackburn informed Council that they had visited the surrounding properties of the park in the Green, and informed residents of the Tree and Hedge planting which would take place on Saturday 17th March. Councillor Harvey had met with a few residents who had great concerns of planting trees to the back of their gardens. He suggested that the tree planting be postponed until all concerns were resolved. Following a discussion it was resolved that the hedge planting go ahead and to delay the planting of the trees.

b) Bench donated by Mrs Karen Johnson

The Clerk informed Council that she had now received the bench very kindly donated by Mrs Karen Johnson in memory of her late father. It was suggested that the bench be situated at the end of Gooses Lane, nearer the school.

270. PLANNING APPLICATIONS RECEIVED

17/1141/TF

Tree Felling

Proposed Development: Riverside, Woodbine Terrace, Pembroke

Council would object to the application for the following reasons:

Pembroke Town Council is increasingly concerned about the amount of trees that have been felled in recent years along the Millpond.

The Trees, (the subject of this application) are within a designated Nature Area (as defined in the adopted Pembrokeshire Local Development Plan) and are covered by a Tree Preservation Order.

The Town Council resolved that the application should be refused for the following reasons:

1) The reason given for their proposed felling (i.e "as they are elm trees they may get Dutch Elm Disease") is not a legitimate reason for their felling.

2) The trees are an important feature along the Millpond when viewed from both the North and South sides. Not only are they covered by Tree Preservation Orders, they are within the Pembroke Conversation Area and within an area designated as a Local Nature Area. As such their removal would be contrary to the protectionist policies contained within the adopted Pembrokeshire Local Development Plan.

17/1140/PA

Alterations and Extension to Dwelling and Erection of Detached Garage

Site Address: Charlwood, Holyland Road, Pembroke, SA71 4BL

Council would support the application

17/1132/PA

Alternative Design, Siting and access for approved agricultural dwelling and revised phasing for transfer of farm management (In retrospect)

Site Address: Land at Lammastion Farm, Lower Lamphey Road, Pembroke, SA71 5NH

Council would support the application

17/1110/PA

Proposed new extension and replacement extension

Site Address: 12 Tenby Court, Monkton, Pembroke

Council would support the application

271. PLANNING APPLICATIONS DETERMINED

17/0966/PA

2 Storey extension to rear of existing property
Upper Longstone, Watery Lane, Pembroke

Decision: Granted

17/0893/PA

Variation of conditions 2 & 3 (deadline for submission of reserved matters and commencement of development) of permission 14/0965/PA (one dwelling)
Land adjacent to No 17 (Silverdale), Buttermilk Close, Pembroke, SA71 4TN

Decision: Refused

The above was noted by council.

272. ACCOUNTS FOR PAYMENT

Set out below is the list of bills for payment and confirmation:

164. MANDY JOHN	NEW TELEPHONE FOR OFFICE	£ 44.99
165. PEM PACKAGING	CLEANING MATERIALS & LABELS	£ 34.44
166. ONE VOICE WALES	MEMBERSHIP FEES	£573.00
167. PCC	TOILET CHARGES	£665.00
168. HMRC	PAYE & NI	£772.54

The above schedule of payments were approved.

273. LICENSING

None

274. CORRESPONDENCE RECEIVED

The following correspondence has been received from Gwen Griffiths (Secretary) of Pembroke Civic Trust

Pembroke Civic Trust is concerned about the poor condition of the street furniture in Pembroke, especially the seats and wooden fencing around the Castle Pond. Some of the wooden fencing has been replaced but there are still gaps. One of the seats is missing and most of the other are in need of attention i.e repair and painting.

With Easter approaching and the promise of holiday visitors, now is the time to make Pembroke look its best.

We hope something can be done very soon about this situation.

Following a discussion it was resolved to report once again the wooden fencing to Pembrokeshire County Council, and the Clerk to look into replacing one of the benches.

275. INDEPENDANT REMUNERATION PANEL FOR WALES

The following correspondence has been received from John Bader, Chair of the above.

Dear Colleague

Independent Remuneration for Wales - Annual Report 2018/19

The Panel is appreciative of those individuals and organisations that responded to the draft Report issued in September last year. We have considered the views and comments that were expressed and have made some amendments which are reflected in the Report.

The Panel has decided to make a modest increase in the basic salary for elected members of principal councils, with consequential increases for members of national Park and Fire and Rescue Authorities. Other changes to the remuneration framework particularly in respect of community and town councils are set out in the body of the Report.

The Panel believes that it is vital to continue to have a constructive dialogue with those affected by its decisions. So during the Summer/Autumn we visited each of the newly elected county/county borough councils which provided an opportunity for members and officers of these newly elected councils to discuss matters relating to remuneration with the Panel's responsibility. We met with over 400 members in total which has provided us with comprehensive information on the current role and workload of an elected member.

In the coming year it our intention to improve communications with community and town councils commencing with arranging meetings with council clerks.
(attachment enclosed in pack)

Following a discussion it was resolved that Pembroke Town Council did not want to receive the remuneration of £150.00 to each councillor.

276. PADDLE WEST

The following invitation has been received from Mr Sam Booth

Dear Councillor,

I would like to extend to you an invitation to the boat naming and launching ceremony at Castle Pond on Good Friday (30th March). We will gather at 1030 am at the castle slipway, where all of the boats names will be unveiled and the boats christened. Each of the boats has been named by members of the public who will if available be taking the boats on their maiden voyage around the castle. One boat will be dedicated to the town with the name chosen by the council.

Councillors are invited to take the boats out themselves on the morning before we open to trade from the general public at lunch time.

All town councillors are welcome to attend and their presence would be greatly appreciated to support this new project to bring additional activity to Pembroke.

Following a discussion it was resolved to put forward the name of Pauline, in memory of the late Councillor Pauline Waters.

277. MAYORAL APPOINTMENTS

No appointments for February

The above was noted by Council

278. AGENDA ITEMS

279. UPDATE FROM LINK OFFICER (MR MARTIN WHITE)

Mr Martin White gave Council an update on the Master plan for Pembroke which had now been completed. He also informed Council of various grants/funding which is available, one of which Pembroke had been put forward along with Haverfordwest, and also the 2nd Home Council tax which would be available through a grant funding process to assist with community projects.

280. CCTV IN PEMBROKE (COUNCILLOR PHILLIPS)

Councillor Phillips informed council that the flowers she had planted in the baskets on the Mill Bridge, had been thrown into the pond. After reporting to the police she had found out that the CCTV in and around the area, was not giving the clarity of what was required. She proposed to Council that as Pembroke Town Council gave a donation of over £3000 every year towards the cost of CCTV in Pembroke we should invite the Police Commissioner to Pembroke to enquire as and when the Police were to update the current system. It was also suggested that the Clerk get a quotation for a new bespoke system, prior to him attending. Seconded by Councillor Nicholas it was Resolved to invite the Police Commissioner to a meeting of Pembroke Town Council.

281. APPOINTMENTS AT TOWN CLERKS OFFICE (COUNCILLOR PHILLIPS)

Councillor Phillips informed Council that in her opinion there were too many councillors going into the Clerk's office, which stopped her getting on with her work, and proposed to Council that should a councillor wish to see the Clerk, that they make an appointment. Seconded by Councillor Nicholas it was resolved that appointments to be made.

282. PARKING BAYS (COUNCILLOR CAREY)

Councillor Carey asked for Council's comments regarding changing the parking bays on the North Side of Main Street to a 30 minute waiting time from a 1 hour. He suggested that if this would be implemented it could free up more parking spaces in

town. A discussion entailed, and Councillor Carey thanked Council for their comments.

283. TO DISCUSS TENDERS RECEIVED FOR FLOWERS 2018 (TOWN CLERK)

The Clerk informed Council that having sent 10 letters out to invite to tender for the flowers she had only received two back. Following a discussion it was resolved to go with the lowest tender.

284. ELECTION COSTS (COUNCILLOR NUTTING)

Councillor Nutting enquired with the costs of Elections which Pembrokeshire County Council had now informed that each Town and Community Council would be charged. The Clerk read out a breakdown of costs which she had received from Pembrokeshire County Council.

285. PEMBROKE LIBRARY AND TOURIST INFORMATION CENTRE UPDATE FROM MEETING ON 18TH & 23RD FEBRUARY (MINUTES ENCLOSED)

The deputy mayor informed council that minutes were enclosed in the pack from the previous two meetings.

286. WORLD WAR ONE COMMEMORATION (COUNCILLOR ASMAN)

Councillor Asman deferred this to the next meeting

287. TO REVIEW APPLICATIONS FOR FINANCIAL ASSISTANCE (TOWN CLERK)

Five applications had been received for financial assistance from Pembroke Male Voice Choir, Street Pastors, Pennar Church Pembroke Dock, and Isteyn Nevatte and Miss Barnical. Following a discussion it was resolved to award the following financial assistance

Pembroke Male Voice Choir - £ 175.00

Street Pastors - £ 175.00

Miss Barnical (Octopush) - £ 50.00

Mr Isteyn Nevatte - £ 50.00

288. TO DISCUSS BANNER COSTINGS FOR MAIN STREET (COUNCILLOR BLACKBURN)

Councillor Blackburn informed Council that she had received a cost for the material to make the banners which came to £154.00. The Clerk also informed Council that she had received a quotation for the two professional banners to be made at a cost of £165.00 each. Following a discussion it was **resolved** to order the above.

At the end of the meeting the Deputy Mayor then read out a statement regarding the use of social media which she wished to put on record.

"The use of social media can be extremely useful and positive when it is used responsibly and thoughtfully. However, we have all seen instances when it's use has caused distress to either ourselves and/or others and it is in this sense that I wish to

remind everyone to be mindful and considerate when committing thoughts and opinions through this medium.

As some or all of you may be aware from the webcast of the Meeting held at County Hall last week, the misuse of social media was highlighted and discussed at length. Since that meeting, there has been a drive-by shooting at Councillor Boswell's house - an incident that could have caused serious injury or worse - and it could happen to any one of us.

The sharing of information for the good of our community should be encouraged, and social media can be a very valuable conduit for this. However, when it is used to malign others and to further the spread of inaccurate or misinformation, it can be a very dangerous tool indeed.

Please consider carefully before posting on social media. "

Mayor

