

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 15th FEBRUARY 2018**

Present:

Councillors:

L Brown (Deputy),	C Collins	A Cooke
R Blackburn	J Harvey	J Nutting
Miss MA Phillips	K Nicholas	G Jones
Mrs L Asman	A Brinn	C Doyle

In attendance: Mrs Suzie Thomas (Town Clerk)
Mrs Mandy John (Assistant Town Clerk)

246. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

D Boswell (Mayor), A Carey, D Evans, Mr Martin White (PCC), Rev Roger Jones

247. QUESTIONS & ANSWER SESSION WITH MEMBERS OF THE PUBLIC (MAX 10 MINS)

A member of the public addressed to council that the Minutes on the website had the wrong date on October, November and December. The Clerk informed her that this would be rectified first thing in the morning. She also inquired as to whether money had been set aside for the cost of elections which Pembrokeshire County Council had declared that each Town and Community Council would have to pay for. The Clerk informed that £5,000 had been set aside for this.

248. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 18th JANUARY 2018

The minutes of the meeting held on Thursday 18th January 2018 were accepted as an accurate record.

249. MATTERS ARISING FROM THE MINUTES

a) Road Safety Report from, South Wales Trunk Agency re A477 Nash Fingerpost Junction (Min 213)

The Clerk read out a reply from the Welsh Government stating "

Dear Suzie

You will have picked up from the minutes that the Committee were interested to know the views of the haulage companies you have contacted so that they can, in turn, share them with the Government.

We would be grateful therefore, if once you've received a response from the hauliers, you could either share them with us or share the views expressed. The Committee can then agree what further action they can take on the petition.

Kathryn Thomas

The Clerk informed Council that Councillor Collins was chasing up the Haulage Company and that Mr. Stephen Thornton would make enquiries with Valero for feedback.

b) Library Meeting (Min 243)

The Clerk reminded Council that a meeting would take place a week today on Thursday 22nd February at 6.30pm to discuss the future of Pembroke Library, along with Mr Mike Cavanagh of Pembrokeshire County Council.

250. PLANNING APPLICATIONS RECEIVED

17/0987/LB

Proposal: Conversion of four redundant barns into either permanent or holiday letting use

Site Address: Alleston Farm, Lower Lamphey Road, Pembroke, Pembrokeshire, SA71 5NJ

Grid Reference: 200475.67-200248.95

Council would support the application

251. PLANNING APPLICATIONS DETERMINED

17/0585/LB

Part Demolition, Restoration and Reinstatement of Building to form a Dwelling - 89, Main Street, Pembroke, Pembrokeshire

Decision - Granted

17/0740/PA

Erection of a garage - Haven View, MONKTON, Pembroke, Pembrokeshire, SA71 4HP

Decision - Granted

17/0810/PA

Change of use Class from A1 to D2 to provide virtual reality training booths - 92B, Main Street, Pembroke, Pembrokeshire, SA71 4DB

Decision - Granted

17/0770/PA

Demolish area marked in proposals repair & fix sink hole and rebuild extension and fencing to match (as demolished). - Spar Stores and Post Office, Long Mains, MONKTON, Pembroke, Pembrokeshire, SA71 4NA

Decision - Granted

The above was noted by council.

252. ACCOUNTS FOR PAYMENT

Set out below is the list of bills for payment and confirmation:

148. HMRC	PAYE ADMIN & MANUAL	£1121.14
149. GERRY GRAHAM	TOURING PANTO	£550.00
150. CARM C.C.	PENSIONS FUND (December)	£1056.06
151. PEM PACKAGING	ENVELOPES, PAPER & T.ROLL	£56.67
152. BRIAN JONES	CHRISTMAS LIGHTING	£5880.00
153. SIGNSPEED	BLACK ASHES LANE SIGN	£106.80
154. MODERN PRINT	TOWN TRAIL WEBSITE HOSTING	£204.00
155. FESTIVE LIGHTING	CHRISTMAS LIGHTING	£10877.53
156. MANDY JOHN	HEAVY DUTY VARNISH	£48.98
157. ROSE BLACKBURN	TOWN CRIER ALLOWANCE	£200.00
158. HMRC	PAYE	£723.11
159. MANDY JOHN	HEAVY DUTY VARNISH	£89.95
160. ONE VOICE WALES	MEMBERSHIP FEE	£10.00
161. CARM C.C	PENSION FUND (January)	£784.80
162. RDSONLINE	DELIVERY OF GLASS CABINET (To be returned by Pembroke Museum)	£114.00
163. HALSTED	DIY ITEMS	£14.59

The above schedule of payments were approved.

253. LICENSING
None

254. CORRESPONDENCE RECEIVED
WESTGATE EVANGELICAL CHAPEL, PEMRBOKE

The following correspondence has been received from Mr Simon Jon, Secretary/Elder of the above.

Re: Christmas Lights at Westgate Chapel

Westgate Chapel have been delighted to host a Christmas Light Display on the gable end of the chapel for a number of years. We were thrilled that Pembroke Town Council were keen to portray the true meaning of Christmas in this way.

Over the years we have had 3 different displays. The first 2 were beautiful nativity scenes and the third one, which has just been taken down, showing angels and the wording "Merry Christmas".

I understand that the lights are changed every 3 years and as the current display has been used for this length of time, we wondered whether when choosing the next lighting display, the Council could again choose a nativity scene as so many people in the community have commented how beautiful they were and how it showed the true meaning of Christmas

May I take this opportunity to thank the Councillors for the hard work which is put in behind the scenes, year after year, to make Pembroke a town to be proud of. Particular mention must be made about the wonderful statue of Henry Tudor which has been a huge attraction for visitors and locals alike.

The above was noted by council and agreed that if possible a Nativity Scene to be erected for next Christmas.

255. MAYORAL APPOINTMENTS

No appointments for February

The above was noted by Council

256. AGENDA ITEMS

257. UPDATE FROM LINK OFFICER (MR MARK ELLIOT)

This was adjourned to the next meeting

258. TO ELECT THE MAYOR & DEPUTY MAYOR FOR 2018/19

TO SELECT THE MAYOR FOR 2018/19

Councillor Brown was proposed by Councillor Phillips and seconded by Councillor Blackburn

Councillor Brown accepted the nomination

TO SELECT THE DEPUTY MAYOR ELECT FOR 2018/19

Councillor Asman was proposed by Councillor Collins and seconded by Councillor Brinn

Councillor Jones was proposed by Councillor Nicholas and seconded by Councillor Nutting.

Following a secret ballot, it was voted that Councillor Jones be elected for the Deputy Mayor for 2018/19.

259. PEMBROKE TOWN COUNCIL MEETINGS FOR 2018/19 & EVENTS FOR THE YEAR (TOWN CLERK)

The Clerk presented Council with a list of dates and events for the forthcoming year. Council resolved to approve and accept the list of dates and events for 2018/19. It was also resolved to postpone the Pembroke Town Council Awards until next year.

260. PARKING BAYS, MAIN STREET (COUNCILLOR CAREY)

This was adjourned to the next meeting

261. TO APPOINT INTERNAL AUDITOR FOR 2018 (TOWN CLERK)

The Clerk requested to Council that Mr Bernard Scourfield be appointed to be the internal Auditor for 2017/18. It was Resolved to appoint Mr Scourfield for the position of Internal Auditor for 2017/18.

262. BANNERS, MAIN STREET (COUNCILLOR JONES)

Councillor Jones informed Council that the Banners that are erected in the Main Street for the summer months are in a poor condition, and that new ones are required. Whilst Pembroke 21C are happy to hold workshops to make these banners, Councillor Jones proposed to Council that the cost of the material to be contributed by Pembroke Town Council. Following a discussion it was resolved that Councillor Blackburn and Councillor Jones get a quotation for the material involved,

and also the cost of two professional banners which could be erected at the entrance to Pembroke by the Henry VII Statue.

263. PEMBROKE NORTH PLAY AREA (COUNCILLOR ASMAN, BLACKBURN & HARVEY)

Pembroke North Councillors gave an update to Council on the proposed Play Park to be erected in Pembroke North. The cost of this Play Area would be approximately £50K. They informed Council that £15K had been earmarked by Pembrokeshire County Council and proposed to Council that this figure to be match funded by Pembroke Town Council. Tree Planting had been arranged for Saturday 17th March,(with an invitation to all Councillors to attend) with the second stage of Goal Posts to be erected from the fund of Pembroke Community Youth. A Just giving page was in the process of being set up to then fund raise the following £10K and a grant applied for £10K had been applied for with the National Lottery Awards For All through Pembroke Community Youth. Following a discussion and a proposal by Councillor Doyle and seconded by Councillor Blackburn it was resolved that Pembroke Town Council contribute £15,000 towards the play area.

Councillor Collins left the meeting due to feeling unwell.

The Clerk informed Council that guards should be ordered to protect the trees that would be planted, proposed by Councillor Brinn and Seconded by Council Nicholas it was resolved to order the Strim guards at a cost of £297.00.

264. FUNDING FOR DOG SHOW (COUNCILLOR BROWN)

Councillor Brown informed Council that she would like to hold a Charity Companion Dog Show, the main theme being the Pembrokeshire Corgi, down on the Commons in June this year. She proposed to Council that £1000.00 be taken from the Local Projects/Activities towards this show, to be able to book attractions to make it a fun and friendly day out, and hopefully if a success to carry it on every year. Following a discussion and seconded by Councillor Jones it was resolved by Council that £1000 from the Local Projects/Activities budget be put aside for this event.

265. QUARTERLY BUDGET REVIEW (TOWN CLERK)

The Clerk presented Council with a quarterly Budget Review and balance. Following a discussion it was resolved to accept and approve the quarterly budget review and virement approval was given.

Mayor

